Provider Packet Key Terms

**Contract (Transformation Project Agreement):** A legal binding agreement between SWACH and partners that are involved in Medicaid Transformation and to receive payments based on reporting and performance from SWACH.

**Scope of Work:** An addendum to the contract co-created by SWACH and individual partners to document decisions and agreements regarding key milestones, key activities, deadlines and evidence of progress connected to achieving the overall Aim of each transformation project area.

**Budget:** The yearly operational budget provided by partners that supports the implementation of each project area outlined in the Scope of Work.

**Executive Sponsor:** The project sponsor who is a senior executive and is responsible for the success of the project.

**Primary Contact:** The person identified by an organization who is responsible for the day to day oversight of the projects and acts as the direct point of contact for SWACH.

**Project Description:** A narrative Aim Statement is a clear, explicit summary of what your team hopes to achieve over a specific amount of time, including the magnitude of change you will achieve. The narrative guides your work by establishing what success looks like and the identified problem, gap or unmet need that this project seeks to address. It clearly describes what are you changing or doing differently to address this problem or unmet need.

**Project Milestones:** The major progress points agreed upon in the Scope of Work to achieve ultimate Aim tied to reporting and measures.

**Shared Project Milestones:** The major milestones that will be completed in a shared-partnership with individuals or organizations outside of your organization.

**Evidence of Progress:** Key reporting evidence of progress towards milestones, or activities based upon the agreed upon Scope of Work.

**Timeline:** The calendar year quarter in which milestones will be completed.

**Partnership Type:** The type of partnership desired (if applicable) in order to complete the identified milestone(s). The following are the types of partnerships: communication; collaboration; or formal agreements

**Role:** The role your organization will play in completing the scope of work. Lead equates to being fully responsible for the completion of the milestone and its associated activities. Partner infers that you are a member of a team and you hold responsibility for key activities that lead to achieving a major milestone.

**Partner Reporting:** The collection of quarterly progress reports from partners beginning in 2019. These reports will include a combination of the following:
- narrative descriptions of implementation processes and progress
- attestation of completion of certain programmatic or quality improvement milestones
- measures of relevant program outputs and services provided
Online Reporting Portal: The reporting mechanism provided by SWACH that will collect partner reports and supporting documents through an online portal. The online portal will allow for document submission as well as survey-type questions for attestation and measure reporting.

Partner Payment: The payments tied directly to provider reporting, measures, and Scope of Work agreements. Partners must submit a complete and timely report each quarter.

Pay for Reporting Process Outcomes (Y1 Q1-3, 2019): The payments tied directly to partner reporting of process outcomes related to key milestones in agreed upon Scope of Work.

Pay for Reporting Outcome Performance (Y1 Q1, 2019 - Y2 Q1-4, 2021): The payments tied directly to partner performance. Beginning in Y1 Q-4, mutually agreed upon performance outcome measures, as outlined in a statement of work, will be tied to a scheduled performance payment.

Payment Schedule: Payments transactions will be on a quarterly basis, based on meeting reporting and performance requirements.

Health Equity: Reducing and ultimately eliminating disparities in health and their determinants that adversely affect excluded or marginalized groups.

Community Engagement: Outreach to and collaboration with organizations or individuals, including Medicaid beneficiaries, that are not formally participating in project activities and are not receiving direct DSRIP funding but are important to the success of the Accountable Community of Health’s projects.